



# Quick Start

## Accord LMS 2.1

Version 2.1.0



This document (including written content and graphics) may only be reproduced in whole, without subtractions or additions, unless express written consent is obtained from of the publisher. The publisher (or author) of this guide makes no claim to any trademark or registered trademark when referring to any third-party products.

In addition, though extreme care has been taken in the preparation of this guide, the publisher (or author) assumes absolutely no responsibility for errors or omissions or inadvertent damages that may result from the use of the content in this guide or from the use of any applications, programs or source code that may accompany it.

The publisher (or author) will be in no way liable for any loss of profit or other commercial damage caused (or alleged to) directly or indirectly by the information or use of information contained within this guide.



## Quick Setup

Only required if you are self hosting.

## Requirements

- Any modern version of Microsoft Windows with .NET 3.5 or higher
- Internet Information Services (IIS) 5 or higher
- Both Full and Medium Trust are supported
- SQL Server 2005/2008 or SQL Server Express 2005/2008
- DotNetNuke Version 5.2.1+

## Module Installation

Requires DNN Host Account

### Do the following:

1. Install Accord LMS:  
Follow standard DNN module installation procedure.

If you encounter any problems during installation please review the "Installing Accord LMS" section in the *Manager's Guide Appendix*.

## Add Manager Module

Requires DNN Host or Administrator Account

### Do the following:

1. Add New Module:  
Add the Interzoic Accord LMS - Manager module to a page with restricted Administrator access.
2. Apply your license key:  
Manager > Configuration > License Key and Details
  - Select and copy the license key from the Interzoic.AccordLMS-xxx.txt file you have been sent.
  - Paste the key into the License Key field at the bottom of the page.
  - Update

#### License Key:

```
<license><name>AccordLMS</name>  
<email>licensing@interzoic.com</email>  
<serversignature></serversignature>  
<domain>*.accordlms.com</domain>  
<invoiceid>IZM-AccordLMS_Domain</invoiceid>  
<productname>Interzoic.AccordLMS</productnam  
<productversion>*</productversion>  
<expiredate></expiredate>  
<content>-1</content><students>-1</students>  
<signatureurl>"http://www.w2.org/2000/09
```

Update Return



Notes:

- This step is only required if you If you have a temporary or commercial domain license.
- A free trial license is included in the default Accord LMS installation. It is fully featured but only runs on Localhost. You do not need to apply this license.

3. Check Status:  
Manager > Configuration > Enhanced Feature Status  
Make sure all systems are fully functional.

## Add Learner Module

Requires DNN Host or Administrator Account

**Do the following:**

1. Add New Module:  
Add the Interzoic Accord LMS - Learner module to a page with Learner role View permissions. Initially you may want to simply use the Registered User role for View permissions.

## Quick Start

**Please read all the information below.**

## Manager - Administrative Module

Log in with Administrator permissions and access the page with the Accord LMS Manager.

**Do the following:**

1. Locate SCORM Compliant .zip formatted eLearning Content Object on your hard drive.
2. Browse to the Manager > Catalog tab
3. Create Catalog Folder:
  - a. Right click on My Folders for Context Menu > New Child Folder
  - b. This open a new Folder Details dialog box
  - c. Give the new Folder a name
  - d. Accept the global default View Permissions
  - e. Click "Update"
4. Add Learning Event:



- a. Right click on the New Folder for Context Menu > New Learning Event
  - b. Create a New Learning Event, accepting defaults
  - c. Select Event Type: SCORM
  - d. "Upload New Content Object" (SCORM compliant .zip package)
  - e. "Upload Selected Content Object" once the .zip has been selected
  - f. Select appropriate LE Type (Success over Completion is customary)
  - g. Click "Update"
5. Check the new Learning Event Details:
    - a. Once the Catalog page refreshes, click on the new Learning Event Icon
    - b. Review the Details in the Popup
    - c. Click on the "X" to close the Popup
  6. Launch the new Learning Event:
    - a. Click on the new Learning Event Link
    - b. View the Learning Event content and then close the window
  7. Organize your Catalog – for multiple Folders and Learning Events
    - a. Grab any Folder or Learning Event to Drag and Drop to **Move** to any location or order
    - b. Use the CTRL key for multiple Learning Event **Select**
    - c. Use the CTRL key while Drag and Drop for Learning Event **Copy**
  8. Browse to the Manager > Enrollment tab
  9. Enroll Learning Event Folders to Learner Roles:
    - a. Select the Learning Event folders that you want to assign
    - b. Select the Learner Roles you want to assign the Learning Events (use 'Registered User' for this test)
    - c. Select "Learning Event Enrollment" from the Action Panel drop down
    - d. Submit the Enrollment request

**Notes:**

- Other roles can be granted LMS Management permissions. Please read the **Accord LMS – Basic Setup** guide for more information.
- The utilization of Learning Events launched from the Manager module is not tracked or captured to the database
- All of these steps are covered in greater detail in both the **Accord LMS – Basic Setup** and **Manager Guides**.



**Other roles can be granted LMS Management permissions. Please read the Accord LMS – Basic Setup guide for more information.**





The utilization of Learning Events launched from the Manager module is not tracked or captured to the database.

## Learner Module

Login using a non-Host account and then access the page with the Accord LMS Learner.



Host accounts are not able to access personalized (role based) Learner content. Login using a non-Host account.

### Do the following:

1. Launch and Utilize the Learning Events:
  - a. Browse to the Learner > My Plan tab.
  - b. Expand the Catalog TreeView (if not already expanded).
  - c. Click on any LE link to launch.
  
2. View your Attempt History and view your Quiz Results for quizzes and surveys:  
Learner > My Plan > Right click on Learning Event to open Context Menu.
  - a. Select Attempt History or Quiz Results

### Notes:

- All of these steps are covered in greater detail in the **Learner Guide**.

## Manager - Reports

Return to the Manager module to view reports based on utilization, quiz results and users.

### Do the following:

1. View Reports  
Manager > Reports
  - a. Select any report to see how utilization is tracked.

### Notes:

- All of these steps are covered in greater detail in the **Manager Guide**.